



# FARNHAM TOWN COUNCIL

## Agenda Council

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**Time and date**

Thursday 15th December, 2022 at 7.00 pm

**Place**

Council Chamber - Farnham Town Hall.

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 15th December, 2022, at 7.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

**Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.**

**Recording of Council Meetings**

This meeting may be digitally recorded and retained until the minutes are signed.

**Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 15 December 2022

Name of Councillor .....

	<b>Nature of interest (please tick/state as appropriate)</b>		
<b>Agenda Item No</b>	<b>I am a Waverley Borough Councillor/Surrey County Councillor*</b>	<b>Other</b>	<b>Type of interest (disclosable pecuniary or Other) and reason</b>

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

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Thursday 15th December, 2022 at 7.00 pm

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Council Chamber - Farnham Town Hall, South Street, Farnham

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### Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Jane Walker of St Mary's Frensham. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Cockburn, Dickson, Hesse, MacLeod, Martin, Merryweather, Mirylees, Neale, Ward and Wicks.*
- (ii) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Surrey County Council: Cllr MacLeod and Cllr Martin; and*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on October 20<sup>th</sup> at Appendix A.

### 4 Co-option of a Councillor for the vacant position in the Wrecclesham & Rowledge Ward

Following the resignation of Councillor Edmonds, five candidates have put their names forward to fill the vacant position: Mr Stephen Bennett, Mrs Pat Frost, Mr George Murray, Mr Christopher Storey, and Mr Mark Westcott. Each will be invited to make a three minute presentation which will be followed by questions from Council at the Mayor's discretion.

The order of presentations will be decided prior to the meeting by drawing lots. There will then be a vote by Council until one candidate has the majority of votes.

**5 Questions and Statements by the Public**

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**6 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**7 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

**Part 1 - Items for Decisions**

**8 Working Group and Panel Notes (Pages 7 - 24)**

To receive the notes and any recommendations of the following Working Groups:

- i) Community Enhancement held on 16<sup>th</sup> November 2022  
This meeting did not take place and there are no notes for consideration.
- ii) Strategy and Finance held on 8<sup>th</sup> December 2022 **Appendix B**
- iii) Farnham Infrastructure Programme – observations for the Board **Appendix Bi**
- iv) Strategy Day Notes and new Council Structure. **Appendix C**
- iii) HR Panel **Appendix D**

To receive any relevant verbal updates from the Cemeteries and Appeals, Community Enhancement, and Tourism and Events Working Groups.

**9 Budget 2023-24 (Pages 25 - 42)**

To agree the draft budget for 2023-24 at Appendix E.

**10 Planning and Licensing Applications (Pages 43 - 78)**

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 31<sup>st</sup> October, 14<sup>th</sup> and 28<sup>th</sup> November and 12<sup>th</sup> December at **Appendices F, G, H and I**

**Part 2 - Items to Note**

**11 Actions taken under the Scheme of Delegation**

To receive details of actions under the scheme of delegation not previously reported.

**12 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**13 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

**14 Date of Next Meeting**

To note the date of the next meeting as Thursday 26<sup>th</sup> January 2023.

**15 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

**Item 3 - Confidential Items**

**16 Any confidential matters (if required) arising from discussions of the Working Group notes.**

Council Membership:

Alan Earwaker (Mayor), Michaela Wicks (Deputy Mayor), David Attfield, David Beaman, Carole Cockburn, Sally Dickson, Pat Evans, Paula Dunsmore, John "Scotty" Fraser, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward